



Universidad de Sevilla

Erasmus+

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2023 **between institutions from** **Programme and Partner countries** **[Minimum requirements]**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects of the organisation and management of the mobility, in particular the recognition of the credits (or equivalent) awarded to students by the partner institution. The institutions also commit to sound and transparent management of funds allocated to them through Erasmus+.

Information about higher education institutions

Full name of the Institution / country	Erasmus Code	Contact details (email, phone)	Website (eg. Of the course catalogue)
UNIVERSIDAD DE SEVILLA	E SEVILLA01	Erasmus Office: Administrative contact: Tel: 34 954551420 Mail address: relint4@us.es Coordinadora Institucional: Vicerrectora de Proyección Institucional e Internacionalización Avda. Ciudad Jardín 20-22 41005 Sevilla	www.internacional.us.es
KHACHATUR ABOVYAN ARMENIAN STATE PEDAGOGICAL UNIVERSITY	ASPU	International Cooperation Unit Raisa Avetyan International Cooperation Unit Officer raisa.avetyan@aspu.am +374 91 31 44 07	https://aspu.am/en/page/international_relations/

Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year: The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code or city of the sending institutions]	TO [Erasmus code or city of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1º, 2º or 3º]	Student Mobility for Studies [total number of months of the study periods or average duration*]	Students Mobility for Traineeships *
ASPU	E SEVILLA01	023901 : Linguistic and Literature	Programa de Doctorado en Estudios Filológicos	3º	1	
E SEVILLA01	AM KHACHATUR	023901 : Linguistic and Literature	Programa de Doctorado en Estudios Filológicos	3º		
ASPU	E SEVILLA01	031301 : Psychology	Programa de Doctorado en Psicología	3º		
E SEVILLA01	AM KHACHATUR	031301 : Psychology	Programa de Doctorado en Psicología	3º		

[*Optional: subject area code & name and study cycle are optional.]

FROM [Erasmus code of the sending institutions]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for training *
E SEVILLA01	ASPU	023901	Linguistic and Literature	0	
ASPU	E SEVILLA01	023901	Linguistic and Literature		
E SEVILLA01	ASPU	031301	Psychology		
ASPU	E SEVILLA01	031301	Psychology		

Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

- Ensure that outbound mobile participants are well prepared for the mobility, including having attained necessary level of linguistic proficiency.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or enterprises and the mobile participants.
- Provide assistance related to obtaining visas, when required, for incoming and outbound mobile participants. Costs for visas can be covered with the mobility grants. See the information / insurance section for contact details.
- Provide guidance to incoming mobile participants in finding accommodation. See the information / housing section for contact details.

During and after mobility

- Ensure equal academic treatment and services for home students and staff and incoming mobile participants and integrate incoming mobile participants into the institution's everyday life, and have in place appropriate mentoring and support arrangements for mobile participants as well as appropriate linguistic support to incoming mobile participants.
- Accept all activities indicated in the learning agreement as counting towards the degree, provided these have been satisfactorily completed by the mobile student.
- Provide, free-of-charge, incoming mobile students and their sending institutions with transcripts in English or in the language of the sending institution containing a full, accurate and timely record of their achievements at the end of their mobility period.
- Support the reintegration of mobile participants and give them the opportunity, upon return, to build on their experiences for the benefit of the Institution and their peers.
- Ensure that staff are given recognition for their teaching and training activities undertaken during the mobility period, based on a mobility agreement.

Additional requirements

[To be completed if necessary. Other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; any split of organisational support funds among the partners; measures for preparing, receiving and integrating mobile students and/or staff including cultural preparation before mobility; the recognition tools used]

[Please specify whether the institutions have the infrastructure to welcome students and staff with disabilities.]

Receiving institution [Erasmus code or city]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E SEVILLA01	Linguistic and Literature	INGLÉS		B1	B2
E SEVILLA01	Psychology	INGLÉS		B1	B2

For more details on the language of instruction recommendations, see the course catalogue of each institution.

Respect of fundamental principles and other mobility requirements

The higher education institution(s) located in a **Programme Country** of Erasmus+ must respect the Erasmus Charter for Higher Education of which it must be a holder. The charter can be found here: https://eacea.ec.europa.eu/erasmus-plus/actions/erasmus-charter_en

The higher education institution(s) located in a **Partner Country** of Erasmus+ must respect the following set of principles and requirements:

The higher education institution agrees to:

- Respect in full the principles of non-discrimination and to promote and ensure equal access and opportunities to mobile participants from all backgrounds, in particular disadvantaged or vulnerable groups.
- Apply a selection process that is fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility.
- Ensure recognition for satisfactorily completed activities of study mobility and, where possible, traineeships of its mobile students.
- Charge no fees, in the case of credit mobility, to incoming students for tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

The higher education institution located in a **Partner Country** of Erasmus+ further undertakes to:

Before mobility

- Provide information on courses (content, level, scope, language) well in advance of the mobility periods, so as to be transparent to all parties and allow mobile students to make well-informed choices about the courses they will follow.

Information

1. Grading systems of the institutions

[It is recommended that receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide¹. A link to a webpage can be enough. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.]

Websites	URLs
General	www.us.es
Faculty/Faculties	www.us.es/vivir-la-us/centros-y-departamentos
Course Catalogue	www.us.es/estudiar/que-estudiar

ASPU

Khachatur Abovyan Armenian State Pedagogical University applies ECTS credit system. 1ECTS credit equals to 30 hours of full workload.

Local grade	ECTS grade
90-100	A
80-89	B
70-79	C
65-69	D
60-64	E
41-59	FX
< 40	F

Inclusion and accessibility

The institution will provide support to incoming mobile participants with special needs, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
--	--	--------------------------------	-------------------------

-Reduced mobility -Hearing Impairments -Visual impairments		sacucapacidad@us.es	https://sacu.us.es/ne-programas-movilidad
--	--	---------------------	---

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
E SEVILLA01	sacuetranjeros@us.es	Incoming assistance visas
ASPU	raisa.avetyan@aspu.am	Visa assistance

3. Insurance

The institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact details (email, phone)	Website for information
relint3@us.es relint14@us.es relint21@us.es relint23@us.es	European sanitary card

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher

Education.



Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
E SEVILLA01	sacualojamiento@us.es	https://sacu.us.es/spp-servicios-alojamiento
ASPU	raisa.avetyan@aspu.am	https://aspu.am/en/page/international-applicants/

5. Additional information

Information on:	Contact details (email, phone)	Website for information
Recognition process	https://www.us.es/internacional/responsable-por-centros	www.us.es/vivir-la-us/centros-y-departamentos
Other useful information		https://centrointernacional.us.es/horario

H. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code or name and city]	Name, function	Date	Signature
E SEVILLA01	Vicerrectora de Proyección Institucional e Internacionalización Carmen Vargas Macías Avda. Ciudad Jardín 20-22 41005 Sevilla	10/06/2021	 
ASPU	Head of International Cooperation Unit Marianna Harutyunyan	28/09/2021	